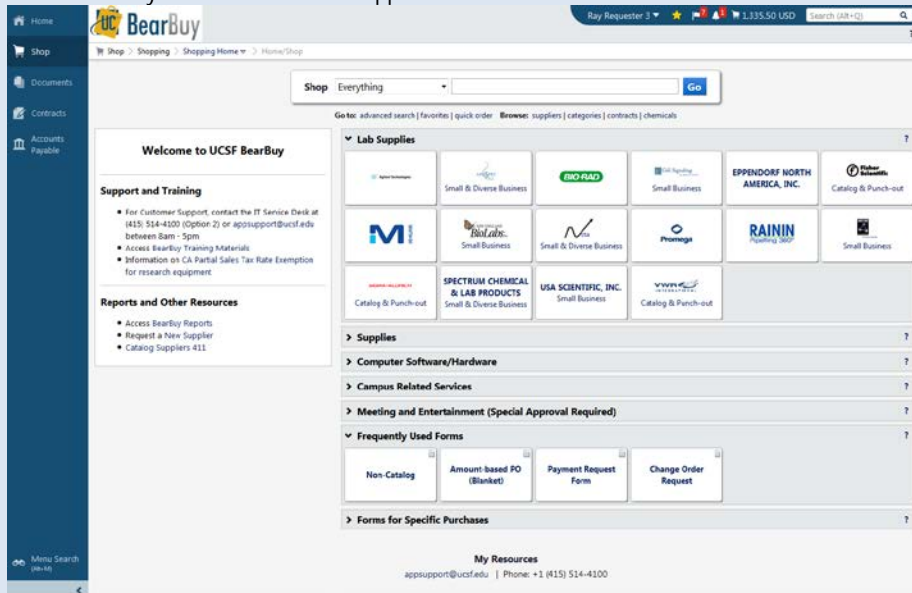


Add Hosted Catalog Items to a Cart

- ▶ This guide demonstrates shopping from hosted catalogs. Hosted catalog suppliers provide UCSF contract products and pricing via an electronic catalog hosted within BearBuy.
- ▶ The shopping experience with hosted catalogs has a consistent look and feel regardless of the supplier. The search criteria are the same, shopping carts look the same, and overall functionality is the same across suppliers.



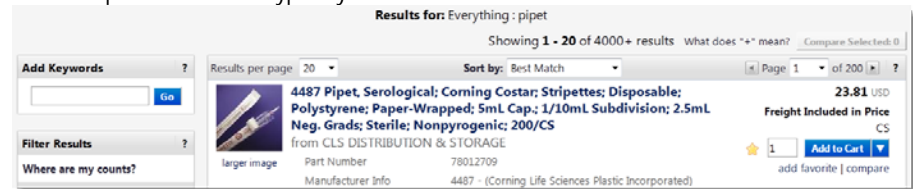
- ▶ Use **Shop > Everything** to search for hosted catalog items from all preferred suppliers at University-specific pricing.
- ▶ Use **Advanced Search** options to enter specific criteria including Product Description, Part Number, Supplier and/or Manufacturer Name and Keyword.
- ▶ To search for an item from a specific supplier, click on the catalog supplier's icon on the Shopping Homepage.

Shop with a Hosted Catalog

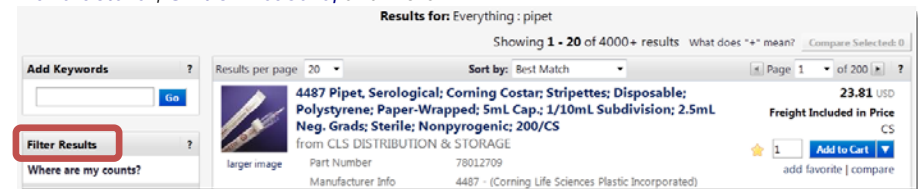
1. From the BearBuy home page, enter a search term in the **Shop > Everything** field and click the **Go** button.



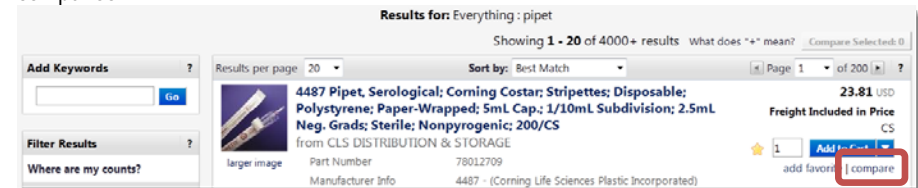
2. The search results are shown. The Product picture (if any), description, and other detailed specifications are typically shown.



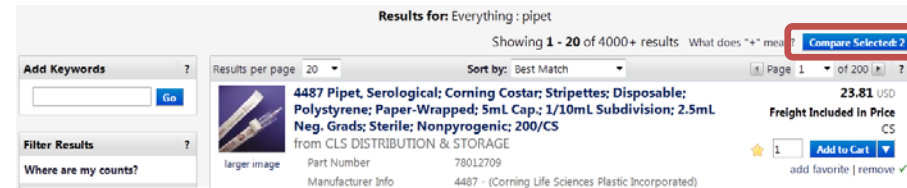
3. On the left-hand side are the **Filter Result** options that allow you to filter by **Supplier**, **Manufacturer**, **Unit of Measure**, and more.



4. Items can be compared as well. Click the **compare** link under each item to begin the comparison.



- a. Once you have flagged several items to compare, click the **Compare Selected** button.



- b. The item comparison will display, and related fields are shown 'side by side'.

Select		
Add to Cart	Qty: 1 Add to Cart	Qty: 1 Add to Cart
Product Details	4488 Pipet, Serological; Corning Costar; Stripettes; Disposable; Polystyrene; Paper-Wrapped; 10mL Cap.; 1/10mL Subdivision; 5mL Neg. Grads; Sterile; Nonpyrogenic; Wide tip for handling viscous fluids; 200/CS	4487 Pipet, Serological; Corning Costar; Stripettes; Disposable; Polystyrene; Paper-Wrapped; 5mL Cap.; 1/10mL Subdivision; 2.5mL Neg. Grads; Sterile; Nonpyrogenic; 200/CS
Catalog No.	78012710	78012709
Price	23.28 USD	23.81 USD

5. Add items to your shopping cart from the search results using the [Add to Cart](#) button.

Results per page: 20 | Sort by: Best Match | Page 1 of 200

4487 Pipet, Serological; Corning Costar; Stripettes; Disposable; Polystyrene; Paper-Wrapped; 5mL Cap.; 1/10mL Subdivision; 2.5mL Neg. Grads; Sterile; Nonpyrogenic; 200/CS **23.81 USD**
 Freight Included in Price
 from CLS DISTRIBUTION & STORAGE

Part Number: 78012709
 Manufacturer Info: 4487 - (Corning Life Sciences Plastic Incorporated)

[Add to Cart](#)

6. To access the shopping cart after adding a line item, select the link [1 item\(s\) added, view cart](#) for the added item or the cart icon link at the top right side of the page.

Results per page: 20 | Sort by: Best Match | Page 1 of 200

4487 Pipet, Serological; Corning Costar; Stripettes; Disposable; Polystyrene; Paper-Wrapped; 5mL Cap.; 1/10mL Subdivision; 2.5mL Neg. Grads; Sterile; Nonpyrogenic; 200/CS **23.81 USD**
 Freight Included in Price
 from CLS DISTRIBUTION & STORAGE

Part Number: 78012709
 Manufacturer Info: 4487 - (Corning Life Sciences Plastic Incorporated)

[Add to Cart](#)

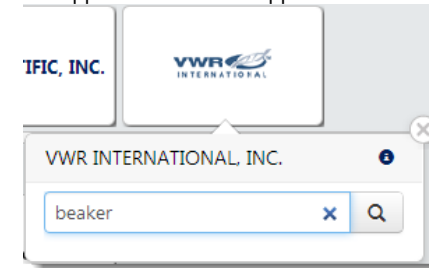
[1 item\(s\) added, view cart](#)

7. To continue shopping, navigate to [Shop > Shopping > Go To > Shopping Home](#).

Shop with a Specific Hosted Catalog Supplier

- ▶ If you would like to search the product offerings of a specific hosted catalog supplier, use the search associated with the hosted catalog supplier's icon on the Shopping Homepage.
- ▶ A hosted catalog supplier's icon contains only the supplier's name.

1. Click the [catalog supplier's icon](#).
 - a. A search box appears below the supplier's icon.



2. Enter search terms in the search box. Click the icon to search.
3. The search results are shown.

Results Per Page: 200 | Sort by: Best Match | Page 1 of 200

Beakers, Low-Form Griffin; Kimble; ValueWare; With spout designed to have excellent pouring characteristics; KG-33 glass; Durable matte-finish marking area for use w/ordinary pencil; 50mL; 10-40mL graduation; 10mL subdivision; 12/Pk; 48/CS **101.01 USD**
 Freight Included in Price
 from FISHER SCIENTIFIC

Part Number: S00005 (CS)
 Manufacturer Info: 54000 50/EMD - (Kimble Chase Vineland)

[Add to Cart](#)

4. Click the [Add to Cart](#) button to add desired items to your cart.
5. To access the shopping cart after adding a line item, select the [1 item\(s\) added, view cart](#) link or the cart icon (top right corner of page).
6. To continue shopping, navigate to [Shop > Shopping > Go To > Shopping Home](#).